



NCT CAREER

Job Opportunities

Job Title: HR

Location: IRAQ, BAGHDAD

Employment Type: Full-time

We are seeking an individual passionate about bringing people together and unleashing the best in them to join NCT and become its team GLUE!

(Building a Place Where People are inspired to shine)

It is our culture slogan and mission at the same time.

This role's main concern isn't qualifications but who you are as an individual and if you would actually love to embody the core of this role: your willingness to drive change while holding a balance of assertiveness, care, and Joy.

Your focus will be on building a positive workplace culture, leading recruitment, fostering strong employee relations, and driving engagement through tailored development programs while sustaining the evaluation system that supports continuous growth and accountability.

Key Responsibilities:

- Develop and implement HR strategies aligned with organizational objectives and growth plans
- Foster and enhance workplace culture to create an efficient and enjoyable work environment
- Ensure company culture and values are understood and embraced by all employees.
- Manage the full-cycle recruitment process, including job posting, screening, interviewing, and onboarding
- Maintain employee records, benefits administration, and HR documentation in compliance with legal requirements
- Handle employee relations matters, including conflict resolution and performance management
- Oversee performance review processes and compensation planning
- Ensure compliance with labor laws, regulations, and company policies
- Establish partnerships with external organizations to enhance the value of NCT ID cards
- Maintain and optimize workspace organization to maximize employee productivity and performance



NCT CAREER

Job Opportunities

Qualifications:

Preferred :

- Degree in Human Resources Business Administration, or a related field
- Minimum of 1-3 years of HR experience, preferably in a generalist role
- Strong knowledge of employment laws, regulations, and HR best practices
- Experience with recruitment, employee relations, and performance management
- Professional HR certification

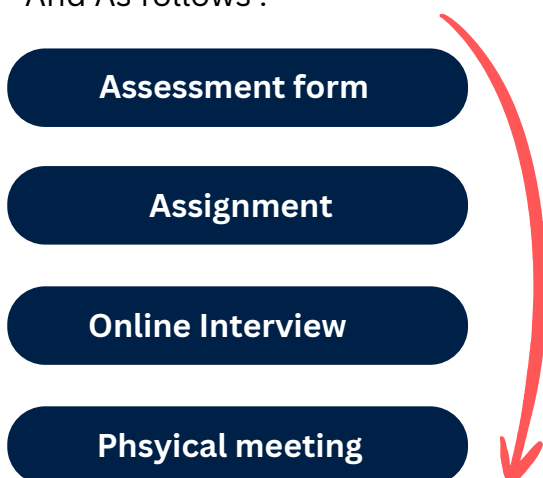
Non Negotiables:

- Relevant Experience
- An open-minded listener
- Excellent interpersonal and conflict resolution skills
- Strong organizational and time management abilities
- High level of emotional intelligence and social skills
- Assertiveness and kindness of a professional essence
- Digitally literate, especially with Google Suite and Notion

Our Selection funnel :

Your application will go through a funnel that includes multiple steps, after which it will be evaluated based on the mentioned criteria and NCT Needs.

And As follows :





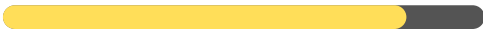
NCT CAREER

Job Opportunities

Growth mindset



Communication



Energetic



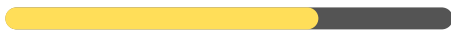
Time management



Networks



Cultural Sensitivity



Want to Specialize in HR



Notion and Microsoft Suite.



HR Expertise



Recruitment interview



Employee development



Performance and evaluation



HR Software



Age

20-28

Live in

Baghdad

Location: Easily accessible from
Zayouna